

Annexure 8.9- Year-wise Evaluation Format  
**Capacity Building of CRP-EP**

S. No	Indicators	Month in which the activity was completed	Present Status/Requirement
<b>YEAR 1</b>			
1	Clarity on TED 1 and TED 2 training content and related field assignment among the CRPs-EP		
2	Clarity on TEAM A1 and TEAM A2 training content and related field assignment among CRPs-EP		
3	Clarity on TED 3 training and field assignment among the CRP-EP		
4	Clarity on TEAM B2 and TEAM B3 training content and assignment among the CRPs-EP		
5	CRP-EP having separate bank account and their partnership deed is signed with the BRC		
6	Clarity among CRP-EP group about handling and usage of SVEP app		
7	Clarity to CRPs-EP for business plan preparation and enterprise promotion process in paper as well as SVEP app		

8	CRP-EP group involves entrepreneur in preparation of business plan		
9	Clarity on formats and process of maintaining the records		
10	CRP-EP group has an idea to prepare OTP, Opening Balance sheet and they are able to support in ME grounding process		
11	CRP-EP group has understanding about preparing the work claim report		
12	CRPs-EP are maintaining their ME records		
13	CRPs-EP have understood the paper based and mobile based PTS preparation		
14	CRP-EP group can put agenda in the BRC meeting		
15	CRP-EP have learned to do the PTS and are able to provide consultancy to the entrepreneur		
16	CRP-EP group has learn the process of tapping the opportunity to open the weekly/festival haats		
17	CRP-EP group can confidently present the achievements and challenges from field in front of BEPC, CLF members without mentors support		

<b>YEAR 2</b>			
18	Ability to do efficient work distribution within the group and monitor it themselves		
19	Ability to organise skill training for the Entrepreneur based on their demand		
20	Advanced skills as a trainer (improved conversion rate )		
21	Ability to give quality consultation to the entrepreneur regarding their enterprises		
22	Ability to mobilise bank loans		
23	Improved skills in market facilitation		
24	Ability to identify source of raw material, machinery etc. for entrepreneur and prepare a directory for the same in BRC		
<b>YEAR 3</b>			
25	Ability to identify scalable enterprises (prepare business plan for such enterprises using TOOL based business plan preparation)		

26	Ability to derive fee from entrepreneur of the services provided		
27	In order to enhance the quality of services provided to the entrepreneur CRP-EP group has received specialisation in thematic areas (Diversification and advancement in domain specialisation within the group)		
28	Ability to tap the opportunities of convergence with other departments		
29	Ability to developed business model for the group		
<b>YEAR 4</b>			
30	Received desired knowledge and skill sets for sustainable group operation		
31	CRP-EP group business develops into a coherent and sustainable business model where the group is able to derive revenue from multiple sources by offering diverse enterprise promotion services		

**BEPC**

S. No	Expected Outcome	Month in which the activity was completed	Present Status/Requirement
<b>YEAR 1</b>			
1	BRC has appointed BEPC Members		
2	Inter-se agreement between BEPC and other CLFs is completed		
3	There is a separate bank account for BRC		
4	BRC is able to send fund requisition letter to District/State		
5	BRC has an accountant		
6	Clarity about the Fund Heads under SVEP among the BRC members		
7	Clarity among BEPC and CRP-EP group about handling and usage of SVEP app		
8	Clarity about the book of records that has to be maintained in the formats given by NRO		
9	BEPC has received training on BEPC module 1 & 2		
10	BEPC has clarity on formats and process of maintaining the records		

11	BEPC has ensured selection of Volunteers from CBO		
12	BEPC encourage the SVEP as an agenda being discussed in VO/SHG meetings		
13	BEPC has ensured the completion of VO volunteers training and DCB preparation workshop		
14	BEPC follows up on the work of VO Volunteers		
15	Active participation of BEPC in weekly/festival haats		
16	Involvement of BEPC members at all the tier of CBO for loan repayment process		
17	Active participation of BEPC for monitoring CRP-EP work (attending trainings, physical verification of enterprises)		
<b>YEAR 2</b>			
18	Ability to manage funds and comprehensive understanding of the budget head		

19	Ability to initiate BRC as a common facilitation centre		
20	Introduction to CBMS		
21	Ability to monitor the work of CRP-EP group (what and how)		
22	Ability to understand and facilitate the demand from the community, challenges of the entrepreneur		
23	Ability to support & guide CBO for better identification of entrepreneur, loan repayment process, interest sharing		
24	Ability to support and guide CRP-EP to mobilise bank loan		
25	Identification and address for the Capacity Building of BEPC as and when required (to be done quarterly)		
<b>YEAR 3</b>			
26	Shelf of projects in BRC		
27	CBMS taken up by BRC on regular basis and reports are generated		

28	Ability to monitor the quality of the services offered to entrepreneur by CRP-EP group		
<b>YEAR 4</b>			
29	BRC develops as an active and self-sustained one stop hub for all non-farm livelihood promotion needs for the CBO in the block		

### **CBO**

<b>S. No</b>	<b>Expected Outcome</b>	<b>Month in which the activity was completed</b>	<b>Present Status/Requirement</b>
<b>YEAR 1</b>			
1	Participate in finalising the VOs for preparation of Phasing plan and joint action plan for CRP-EP group		
2	Participate in ensuring the selection of Volunteers at VO level		
3	Involves in keeping the follow-up on SVEP as an agenda being discussed in VO/SHG meetings		
4	Participate in completion of VO volunteers training and DCB preparation workshop		
5	Follow up on the work of Volunteers of VO		



YEAR 2			
6	Active participation of CBO members in organising festival/weekly haats		
7	SVEP as a regular agenda being discussed in the CBO meetings		
8	Active support by CBO member for field level monitoring of the services that are provided by CRP-EP		
YEAR 3			
9	Provide support for enterprise monitoring in the field (Physical verification of enterprises, check on the quality of services that are being provided to entrepreneur)		
10	Provide support in identification of entrepreneurs and their requirement (in terms of skill training, orientations etc.)		
11	Provide support in conducting entrepreneur meetings, trainings etc.		
12	Provide support to BEPC members for interest sharing		
13	Provide support to BEPC in taking the ownership of		

	market develop under BRC		
14	Provide support in making SVEP as a regular agenda and loan repayment process		
15	Develop understanding about their role in each of the activities undertaken in SVEP		
<b>YEAR 4</b>			
16	CBO indulges in the bottom-up monitoring of the project and a smooth repayment mechanism is established		
17	CBO takes complete ownership of the project through BEPC		

**BMMU Engagement**

S. No	Expected Outcome	Month in which the activity was completed	Present Status/Requirement
<b>YEAR 1</b>			
1	Clarity among BMMU/SRLM about SVEP and BEPC structure		
2	Participation of BMMU/SRLM in the BEPC meeting		
3	Participation of BMMU/SRLM for Inter-se agreement, Bank Account		

	opening and fund requisition letter preparation		
4	BMMU ensure participation and logistical support for any training (entrepreneur, CBO, skill etc.)		
5	Clarity about the Fund Heads under SVEP among the BMMU members		
6	Clarity about the work flow and process among the BMMU members		
7	BMMU/SRLM ensures CBO involvement for SVEP		
8	Participate in ensuring the track of CEF		
9	Ensure the DCB is reaching the CBO on time		
10	Arrange and discuss about the meetings with Banks		
11	Active participation from BMMU for opening weekly/monthly		
12	Smooth repayment process in place		

### BRC Setup

S. No	Expected Outcome	Month in which the activity was completed	Present Status/Requirement
YEAR 1			

1	Block has space for BRC with all the required formalities in place (agreement etc.)		
2	BRC has all the assets procured		
3	Block has a BRC running as a one stop facility centre for the entrepreneurs (has data about raw material/machinery, wholesale market etc.)		